MANGALORE UNIVERSITY
INTERNAL QUALITY ASSURANCE CELL

Minutes of the NAAC Steering Committee meeting held on 21/11/2019 at 3.00 pm.

The Hon'ble Vice Chancellor welcomed all the members present. Presentation by Dr. Vishalakshi as regards Criterion - 2 was first taken up. It was observed that there is wide variation in data received from departments as against that uploaded to AISHE or received as student feedback and that data in the extended profile should match that given in the metrics. Similarly, names of several staff members have been left out in the list of teachers uploaded. Copies of seat matrix allotments and the problems in the formats used for Admission Committee proceedings were pointed out. Information to be received from the Evaluation Section was listed out. It was decided feasible rectifications be done on a priority basis to avoid problems during DVV process.

Decisions taken in the meeting:

- Metric 2.1.2: It was decided to use AISHE as the base for entering student data.
- Metric 2.1.2: It was decided to use the subject codes provided by the Registrar (E).
- Metric 2.1.2.1: Regarding the seats sanctioned to various programmes, it was decided to take information from the seat matrix for Masters and PhD programmes to be obtained from academic section.
- Metric 2.1.2.1: Regarding the number of applications received and number of students admitted to each programme, during the last five years, it was decided to make an abstract of the data which will be authenticated by affixing signature of the Registrar.
- Metric 2.1.2.1: Number of applications received for seats in colleges under government quota is not to be considered. Applications from courses at MU campus and PG centre at Chikka Aluvara alone to be considered.
- Metric 2.1.3.1: Regarding the number of seats filled against reserved categories, it was decided to consider the data from AISHE and to get the abstract of the data signed by the Registrar.

Metric 2.1.3.1: Admissions made to PhD programme in recognised centres to be considered along with the admission to PhD programme in the university departments.

- Metric 2.3.2: Regarding teachers using ICT facility, it was decided to take **geo tagged photos and videos by employing professional photographers.**
- Metric 2.4.1: Regarding the data on sanctioned, filled and vacant teaching posts during the last five years, it was decided to take the data from the office of Registrar, the data to be signed by registrar.
- Metric 2.4.1: List of teachers with their position to be obtained with details of their joining dates and years of experience prior to joining the institution to be taken from the office of the Registrar. Appointment orders of teachers issued while joining the institution to be considered and not the orders for positions attained after CAS promotions.
- Metric 2.4.3: Total number of full time teachers for current year data to be taken from **NIRF data which includes the guest faculty.**
- Metric 2.4.3: Clarification was sought from Registrar regarding inclusion of Directors of Physical Education/ Professors of USIC and Education/ Adviser and coordinators of department of education in the list of teaching faculty.
- Metric 2.5.3: Regarding number of cases where marks changed due to revaluation, it was decided to exclude the cases where grace marks were awarded.
- Metric 2.5.4: It was decided to obtain information regarding the impact of examination system from the Registrar (E).
- Matric 2.7.1: It was decided to take the register number of 2019-20 admitted students from office of the Registrar (E).

The meeting ended with expression of thanks by the IQAC Director.

Director
Director
IQAC
Mangalore University
Mangalagangothri - 574 199

Registrar
Registrar
MANGALORE UNIVERSITY
MANGALAGANGOTRI - 574 199

Vice-Chancellor
Vice Chancellor
MANGALORE UNIVERSITY
MANGALAGANGOTHRI - 574 199