Proceedings of the meeting of the NAAC Steering Committee and Criteria III- Sub Committee held on 19/11/2019 at 3.00pm in the Syndicate Hall, Mangalore University, Mangalagangotri.

A meeting of the NAAC Steering Committee and Criteria III- Sub Committee was held on November 19, 2019 at 3.00pm under the chairmanship of the Hon'ble Vice Chancellor in the Syndicate Hall, Mangalore University, Mangalagangotri, to discuss the progress achieved in the preparation of NAAC SSR. Prof. Bhaskar Shenoy, chairman of the Sub Committee-Criteria III presented the progress achieved in the preparation for NAAC SSR report. The committee expressed satisfaction over the progress achieved.

Members Present

NAAC Steering Committee

1. The Vice Chancellor
   Mangalore University
2. The Registrar
   Mangalore University
3. The Registrar Evaluation
   Mangalore University
4. The Finance Officer
   Mangalore University
5. Prof. Kishori Nayak. K
   Department of English
   Mangalore University
6. Prof. D. Shivalingaiah
   Department of Library and Information Science, Mangalore University

Criteria III- Sub Committee

1. Prof. K. Bhaskar Shenoy
   Department of Applied Zoology
   Mangalore University
2. Prof. N. Karunakara
   CARER, Mangalore University
3. Prof. B.R. Manjunatha
   Department of Marine Geology
   Mangalore University
4. Dr. Vedava P
   Department of Commerce
   Mangalore University
5. Prof. Vinay Rajath
   Department of Sociology
   Mangalore University
6. Dr. Chandru Hegde
   Department of Mathematics
   Mangalore University

7. Prof. B. Narayana
Department of Chemistry
Mangalore University

8. Prof. Kishore Kumar C.K.
Department of Physical Education
Mangalore University

9. Prof. Mustiary Begum
Department of Business Administration, Mangalore University

10. Prof. Manjunatha Pattabi
Department of Material Science
Mangalore Univeristy

11. Prof. Y. Muniraju
Department of Business Administration, Mangalore University

12. Prof. K.S. Jayappa
Department of Marine Geology
Mangalore University

7. Dr. M.S. Mustak
Department of Applied Zoology
Mangalore University

8. Dr. Purushotham Gowda
Librarian
Mangalore University

9. Prof. B.K. Sarojini
Department of Industrial Chemistry, Mangalore University

Members Absent

NAAC Steering Committee

1. Prof. Vishwanatha
Department of Economics
Mangalore University

2. Prof. P.L. Dharma
Department of Political Science
Mangalore University

3. Prof. Ishwara P
Department of Commerce
Mangalore University

Criteria III- Sub Committee

1. Prof. Ravishankar Rao
Department of English
Mangalore University

2. Prof. Manjaiah D H
Department of Computer Science, Mangalore University

3. Prof. Naveen Kumar S K
Department of Electronics
Mangalore University

4. Sri Hukrappa Naik D
   Asst. Registrar, EST
   Mangalore University

5. Dr. Manjula Shantaram
   PG Center Chikka Aluvara

6. Dr. Chandrashekar G. Joshi
   PG Center Chikka Aluvara

7. Dr. I. K. Manjula
   PG Center Chikka Aluvara

The Sub Committee-Criteria III mentioned that the some of the information required are not made available by the department/university. These are tabulated below along with the action plan/decision taken.

Metric No	***Information/Document Required***	***Suggestions/Decision taken***
3.1.1	Policy document on promotion of research	Office of the Registrar would soon provide the same to the Criteria III- Sub Committee
3.1.2	Budget and expenditure statements signed by the finance Officer indicating seed money provided and utilized	Finance Officer was entrusted the responsibility of providing the same to Criteria III- Sub Committee
3.3.1	Details on Incubation Centre and other initiatives for creation and transfer of knowledge are required	Office of the Registrar would provide the details/document to the Criteria III- Sub Committee
3.3.4	Number of start-ups incubated on campus	Office of the Registrar would provide the details/document to the Criteria III- Sub Committee
3.4.1	Details on Code of Ethics to check malpractices and plagiarism in Research	Office of the Registrar would provide the details/document to the Criteria III- Sub Committee

3.4.4.1	Number of PhD's awarded per teacher during the last five years	1. It was decided that all the PhD students who have enrolled for PhD degree with Mangalore University (irrespective of whether they worked in the university departments or recognized research centre/college)shall be considered under this category 2. Office of the Registrar Evaluation would provide the details/document to the Criteria III- Sub Committee
3.4.4.2	Number of teachers recognized as guides during the last five years	1. It was decided that teacher's /scientists who are working in affiliated/constituent/PG centre/recognized research centre's and recognized as research guides should be included in this list 2. Office of Registrar Evaluation would provide necessary information along with the guide recognition letters to the Criteria III- Sub Committee
3.5.1	Minutes of the Governing Council/ Syndicate/Board of Management related to Consultancy policy	Office of the Registrar would make available the required documents
3.6.2	Recognition letters form villages/relevant authorities towards NSS/NCC activities conducted by the University	Office of the Registrar would make available the required documents
3.6.3	Proof reading of the report of the extension activity	Request for outsourcing Proof reading work was approved by the University

The Sub Committee- Criteria III also brought the following points before the steering committee

Sl.No	*Topic Discussed*	*Decision taken*
1	Consideration of JRF's, SRF's, Post-Doctoral Fellows, Research Associates and other research fellows enrolled before 2014 for inclusion in the SSR	Committee suggested those who have enrolled before 2014 need not considered
2	Research Projects sanctioned before year 2014, but operating during the assessment period	Committee suggested projects sanctioned before 2014 need not considered
3	Incentives to teachers who receive state, national and international recognition/awards	Travel grants given by the university for attending the conference may be shown as incentives under this metric
4	Number of research papers published	Publications by the Guest Faculty may be included
5	Access to PUBMED to complete Bibliometric details	University would do the needful action to avail the PUBMED access available at NITK or Manipal University. The librarian was entrusted the responsibility.
6	It was brought to the notice of committee that the research publication list provided by the individual department/faculty are not comprehensive and many of the publications found in SCOPUS are missing in the list provided by the department	It was decided that the compiled list may be made available from the departments and they should be asked to provide a comprehensive list before December 8, 2019

The Director, IQAC
Mangalore University

Chairman, NAAC Criteria III-Sub Committee
Mangalore University