MANGALORE UNIVERSITY

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The university has various physical, academic and support facilities such as buildings, classrooms, seminar halls, laboratories, instrumentation rooms, office rooms, laboratory equipment, computers and accessories, teaching aids, sports materials, museums, animal house, gardens, horticulture facility, electrical and water supply etc. Every year the university makes sufficient budgetary provision for the maintenance and utilizes this grant for the maintenance of the above facilities.

Engineering Division is responsible for overseeing the maintenance of all the facilities. Repair and maintenance of the roads, footpaths, water supply, sanitation, water coolers and purifiers, geysers, overhead roof tanks, drains, round-the-clock electricity services, solar energy appliances and civil maintenance works are carried out by the engineering division.

The maintenance of equipment in the central facilities, departments and other centres is undertaken by University Science Instrumentation Centre (USIC). The maintenance/repair of equipment in the departments is undertaken by the concerned Chairperson through Annual Maintenance Contract (AMC) or on-call basis following due procedures.

Maintenance of IT infrastructure like Wi-Fi facility, Network and CCTV Surveillance System is carried out under AMCs overseen by the Director of the Computer Centre. This process takes place via e-tendering following University norms. Similarly, sports facilities are maintained by the Directorate of Physical Education. Outside users are required to pay user-fees for the facilities and the funds generated, paid to the university. Facility-wise daily Log-books are maintained so that the utilization level is monitored.

The green initiatives of the University are carried out by the estate officer and University Green Audit Committee. Maintenance of the horticulture facilities - trees, plants, hedges, flower pots, gardens, lawns, landscaping, planting saplings, clearing grass and vegetation - is outsourced by engaging required number of employees under the supervision of a horticulture expert and Estate Officer in association with the engineering division. The estate section maintains the records pertaining to the properties of the University.

With the help of required number of outsourced guards, 24×7 security services are provided by the Estate Officer, through the procedure laid down by the University.

The University endeavor to ensure optimal utilization of its classrooms, laboratories, computer labs and sports facilities. Scientific equipment in the central laboratories are made available for the users of other institutions on nominal charges. Some facilities like library, sports, auditorium, conference halls and sports complex are also available beyond working hours and on holidays. Apart from bonafide students of the university, scholars from other institutes and wards of university employees also use the services. The head of the concerned department is responsible for the optimal utilization of the Labs. Computer Centre ensures the best use of the computing facility by issuing guidelines.

Registrar
MANGALORE UNIVERSITY
MANGALAGANGOTRI - 574 199